



Sylvania Historical Village School Tour Check-In Form

(Please bring this completed form the day of your visit.)

School: _____ Date of Visit: _____

ON-SITE EMERGENCY CONTACT NUMBER: () _____ - _____
(If possible, cell phone of lead teacher)

Please fill in the following information to expedite your check-in. You will be asked for this sheet upon your arrival.

1. _____ Final # of Students
2. _____ Final # of Teaching/School Staff
3. _____ Final # of Chaperones
4. _____ Planned Departure Time

5. Is this your first visit to the Village with students? (Please circle) YES NO

If no, how many times have you brought students to the Village, including this visit? (Please Circle)

2-5

6-9

10 or more

We value your input. If you are willing to fill out an emailed evaluation of your visit, please enter your email address:

Additional Information:

Reminders:

- **SUPERVISION:** Students of all ages must be with a teacher or chaperone at all times.
- **SCHOOL NAME TAGS:** We require that all adults and students wear a school name tag with the school name and teacher name on it.
- **FOOD (including candy) and DRINKS** are not permitted on the museum grounds (including historic areas) except in designated places. Water bottles are permitted.
- **Smoking is not permitted.**

Have a GREAT visit and thank you for visiting the Village!